



# Horizons East Equestrian Center Birthday Party/Events Form

Date of Event: \_\_\_\_\_

Name of child (if a birthday): \_\_\_\_\_ Age: \_\_\_\_\_

Number attending: \_\_\_\_\_

Event Time Frame: \_\_\_\_\_

Parents name: \_\_\_\_\_

Phone number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Any children with special needs? \_\_\_\_\_

Type of food being served: \_\_\_\_\_

Number of additional Ponies added (\$75 each): \_\_\_\_\_

Price Quoted: \_\_\_\_\_ Payment \$ \_\_\_\_\_

Debit/Credit Card Payment: \_\_\_\_\_ Exp.: \_\_\_\_\_

Signature: \_\_\_\_\_ Code: \_\_\_\_\_

\*Please note that a 3.5% charge will apply to a credit card payment. Checks should be payable to **Horizons East**

Parties must be paid in full at time of booking. Additional services can be paid at time of event. **Funds are non-refundable. There will be a \$150 charge for any cancellations which will be deducted from your payment. The remaining balance may be transferred to other services, (lessons, camp, party, etc.)**

On our website, you will find Consent Release forms to include in the invitations to each child. These release forms must be returned prior to the start of the party with parent/guardian signature, or the child will not be allowed to ride. No exceptions. You may return the signed forms as an email attachment to the stable to avoid paperwork delays at the party.

All children **must wear closed-toed shoes or boots and full-length pants for riding.**

Please call the day before your party to confirm the number of children attending and to get the final price.

Tips are not required, but are greatly appreciated, as the staff puts a great deal of effort into making sure your birthday child and friends have the best time possible in a safe environment. We recommend 15-20% to be given to the host to be evenly divided between the handlers.